

## PROFESSIONAL DISPATCHER

### Category Description:

The dispatcher is at the heart of every trucking operation and each day the pulse of the operation rests in the dispatcher's expertise, demeanor, and ability to manage a lot of things and people at one time. The dispatcher is critically important to the success of the operation.

### Eligibility Requirements:

In order to be nominated for the **PROFESSIONAL DISPATCHER** award, applicants must meet the following criteria & submit all requested documents listed below.

- Professional Dispatcher must be nominated, and employed, by an IMTA member company
- Only one Professional Dispatcher per IMTA member company may be nominated
- Professional Dispatcher must be a full-time employee of company
- Professional Dispatcher must be employed by the company for at least 3 years
- Professional Dispatcher must be able to attend awards banquet the evening of Thursday, September 5, in Cedar Rapids, IA at the DoubleTree – Downtown Cedar Rapids

### Required Documents:

- Completed nomination form

### Prize Opportunities & Recognition Details:

Awards will be presented in conjunction with the IMTA's Management Conference at the IMTA Awards Gala on the evening of Thursday, September 5, in Cedar Rapids, IA at the DoubleTree – Downtown Cedar Rapids.

The individuals selected to be recognized as a **PROFESSIONAL DISPATCHER** will each receive **\$250 cash and additional awards hardware**. One overall winner will be selected from the nominees and named the overall **Professional Dispatcher of the Year**. This individual will receive an additional **\$1,000 cash and a commemorative gift**.

### IMTA Communications Process:

- 1) **Receipt of Nomination Form** --- an IMTA representative will email the nominator to confirm the completed nomination form & all accompanying documents have been received. Should any information be missing, the IMTA representative will inform the nominator at this time that the nomination form is not considered eligible & all missing items must be submitted by **FRIDAY, JULY 12, 2024, at 5:00 PM.**
- 2) **Email Notification to Nominator** --- an IMTA representative will email the nominator to inform them if the submitted nominee will be recognized at the IMTA Awards Gala. At this time, the nominator will also be informed of what is being mailed to the home address of the nominee. Estimated timeframe for this process is to conclude 2-weeks post deadline date of **FRIDAY, JULY 12, 2024, at 5:00 PM.**
- 3) **Mailing to Nominee's Home Address** --- an IMTA representative will mail a formal letter to the nominee to inform them of their nomination and if they will be recognized at the IMTA Awards Gala. Estimated timeframe for this process is to conclude 2-weeks post deadline date of **FRIDAY, JULY 12, 2024, at 5:00 PM.**

**PROFESSIONAL DISPATCHER**

**Nomination Form**

**For this nomination form to be considered eligible, all requested documents be submitted prior to FRIDAY, JULY 12, 2024, at 5:00 PM. These documents include a completed nomination form (all 2 pages) and supporting documents requested.**

**Nominee Name** \_\_\_\_\_

Nominee Title \_\_\_\_\_

Home Address \_\_\_\_\_

Home City, State & Zip \_\_\_\_\_

Nominee Email \_\_\_\_\_

Nominee Phone \_\_\_\_\_

**Company Name** \_\_\_\_\_

**Nominator Name** \_\_\_\_\_

Nominator Email \_\_\_\_\_

Nominator Phone \_\_\_\_\_

Nominator Signature \_\_\_\_\_

**RETURN COMPLETED FORMS TO:**

**Mail**  
Iowa Motor Truck Association  
717 East Court Avenue  
Des Moines, IA 50309

**Email**  
emily@iowamotortruck.com

**PROFESSIONAL DISPATCHER**

**Industry History**

# of Years in the Trucking Industry \_\_\_\_\_

# of Years with Present Company \_\_\_\_\_

# of Years in a Dispatcher Role \_\_\_\_\_

# of Drivers Presently Managing \_\_\_\_\_

**Nominee Statement --- “What being a Professional Dispatcher in the trucking industry means to me”**

*In this section, please have the **Professional Dispatcher** nominee describe what it means for them to be a dispatcher in the trucking industry.*

**Nominator Statement --- “Why is your nominee deserving of the Professional Dispatcher award?”**

*Nominator is to describe the characteristics that makes this individual stand out and show their dedication of being a Professional Dispatcher.*