

FLEET MAINTENANCE PROGRAM

Category Description:

Maintenance is a critical component to any company's overall safety success; therefore, this program was designed to recognize and showcase the carriers that have committed their time, energy, and resources to a professionally run maintenance department. A good maintenance program coupled with dedicated individuals to carry out the mission of the maintenance department is the perfect combination to a winning solution.

Eligibility Requirements:

In order to be nominated for the **FLEET MAINTENANCE PROGRAM** award, applicants must meet the following criteria & submit all requested documents listed below.

- Fleet must be an IMTA member company
- Fleet must have a minimum of one company maintenance facility
- Fleet must employ a minimum of one employee who performs fleet maintenance in a company facility
- Fleet should have preventative & repair maintenance processes in place & be willing to share details of those processes (no specific protected details are required)
- Fleet should have a proven record of a strong maintenance history through roadside inspection data, vendor recommendations & assistance, low number of breakdowns, etc.
- Fleet representative must be able to attend awards banquet the evening of Thursday, September 5, in Cedar Rapids, IA at the DoubleTree – Downtown Cedar Rapids

Required Documents:

- Completed nomination form
- Documentation to support nomination, if available

Prize Opportunities & Recognition Details:

- Awards will be presented in conjunction with the IMTA's Management Conference at the IMTA Awards Gala on the evening of Thursday, September 5, in Cedar Rapids, IA at the DoubleTree – Downtown Cedar Rapids

The individuals selected to be recognized as a **FLEET MAINTENANCE PROGRAM** will each receive an award to commemorate the program's nomination. One overall winner will be selected from the nominees and named the overall **Fleet Maintenance Program of the Year**. This program will receive \$1,000 cash to spend on the department and a commemorative banner.

IMTA Communications Process:

- 1) **Receipt of Nomination Form** --- an IMTA representative will email the nominator to confirm the completed nomination form & all accompanying documents have been received. Should any information be missing, the IMTA representative will inform the nominator at this time that the nomination form is not considered eligible & all missing items must be submitted by **FRIDAY, JULY 12, 2024, at 5:00 PM**
- 2) **Email Notification to Nominator** --- an IMTA representative will email the nominator to inform them if the submitted nominee will be recognized at the IMTA Awards Gala. Estimated timeframe for this process is to conclude 2-weeks post deadline date of **FRIDAY, JULY 12, 2024, at 5:00 PM**

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Nomination Form

For this nomination form to be considered eligible, all requested documents be submitted prior to FRIDAY, JULY 12, 2024, at 5:00 PM. These documents include a completed nomination form (all 3 pages) and supporting documents requested.

Company Name _____

Company Address _____

Company City, State & Zip _____

US DOT Number _____

Nominator Name _____

Nominator Email _____

Nominator Phone _____

Nominator Signature _____

RETURN COMPLETED FORMS TO:

Mail

Iowa Motor Truck Association
717 East Court Avenue
Des Moines, IA 50309

Email

emily@iowamotortruck.com

FLEET MAINTENANCE PROGRAM

Industry History

of Maintenance Employees _____

Fleet Size

In this section, please place a checkmark in the box that correlates to the size of truck fleet your maintenance program is responsible for.

1 – 25 trucks

151 – 300 trucks

501 – 750 trucks

26 – 75 trucks

301 – 400 trucks

751 – 1,000 trucks

76 – 150 trucks

401 – 500 trucks

1,001 or more trucks

Top Priorities

*In this section, please indicate what the top 3 priorities of your **Fleet Maintenance Program** are.*

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Factors of Success

*In this section, please indicate what factors you consider when evaluating the success of your **Fleet Maintenance Program** over the course of 12-months.*

Fleet Maintenance Program Description

In this section, please describe the maintenance programs that are implemented at your company to ensure a continual commitment to safety.